



User Manual

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Project Evaluator

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Project Evaluator Login from Website

- The Project Evaluator can login from the Website or from the URL received on the registered email id.
- Select the appropriate Study Center & click on- 'Login' button.



Project Evaluator Login from URL

- The Project Evaluator has to use the URL received in his/her registered email id.
- The Project Evaluator has to enter the username & password received in his/her registered email id & then click on 'Login' button.



Post Login- Change Password

- The system will prompt to change the password at first login.
- The Project Evaluator has to change the password & click on- 'Submit' button.

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Bank Details

- Once the password is changed, the system will ask the Project Evaluator to fill up the bank details.
- After filling up the bank details & attaching the required supporting documents, click on- 'Add Bank details' button.

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	Account Holder's Name			Pan Card Number				
	Name of the Bank *			Name of the Branch *				
	Bank Name			Branch name				
	Account Number			Confirm Account Number				
	IFSC Code *							
	IFSC Code							
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Project Evaluator Profile

- Once the bank details are successfully submitted, the Project Evaluator has to complete the profile.
- Click on- 'Edit Profile' to add the details.
- After filling up the details, click on- 'Update' button.



Project Evaluator Dashboard

- Here, the Project Evaluator will see the Dashboard.
- Click on- 'Subjects' to do the Synopsis & Project Evaluation.

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Subject Dashboard

• In order to evaluate the Synopsis submitted by students, click on- 'Synopsis Evaluation'.

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Evaluate Project Synopsis

- The Project Evaluator will see the evaluation details along with the project synopsis list.
- Synopsis Template & Guidelines can be viewed after clicking on- 'Download' button.
- Click on- 'Evaluate' button to do the Synopsis Evaluation.

	gement System	प्रायंतराव खवहाण महाराष्ट्र विद्यापीठ Yashwantrao Chavan Maharashtra Open University Nerrik, Maharashta, Inda	r.			<u>(10</u> 10 M	bps A-	A A+	2021-2022-YCMOU ~	English ~	Ф Ф	
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Approve or Reject Synopsis

- View the Project synopsis submitted by student. The Project Evaluator can either Approve with Suggestion or Reject the synopsis.
- Click on the appropriate button.





Synopsis Evaluation Status

- Once the synopsis evaluation is completed, the Project Evaluator can see the details of the evaluation.
- Click on- View icon.



Synopsis Evaluation Details

• The Project Evaluator can view the Synopsis Evaluation details.

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Project Evaluation

• In order to evaluate the projects submitted by students, the Project Evaluator has to click on- 'Project Evaluation' link on the tile.

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Evaluate Project

- The Project Evaluator will see the evaluation details along with the project report list.
- Project Report Template & Guidelines can be viewed after clicking on- 'Download' button.
- Click on- 'Evaluate' button to do the Project Evaluation.



Approve or Reject Project Report

- View the Project report submitted by student. The Project Evaluator can either Approve, approve with Suggestion or Reject the Project report.
- Click on the appropriate button.

